



Edward C. Cramer, Chairman
Daryl A. Eppley, Vice Chairman
James L. Decker, Supervisor/Road Master

T O W N S H I P

Stroud Township Municipal Center 1211 North Fifth Street Stroudsburg, PA 18360-2646
Phone 570-421-3362 Fax 570-421-3240 www.township.stroud.pa.us

RESIDENTIAL LANDLORD – TENANT REGISTRATION FORM

Ordinance No. 5 – 2010 requires all residential property owners, or their agent, to complete and submit a tenant registration report by May 31, 2010, each new year by May 31, and within 30 days of a change in occupancy including vacancy after 30 days. The form on the other side is to be completed, signed and returned as follows:

By mail to: Stroud Township Secretary, 1211 N. Fifth Street, Stroudsburg, PA 18360

By fax to: (570) 421-3240, Attention: Secretary of Stroud Township

By email to: stroud17@ptd.net, Attention: Secretary of Stroud Township

General Information

1) One registration form per residential dwelling unit. Property owners of multiple dwelling units can make copies of the form on the other side and submit a completed form for each unit. Tenant registration forms and ordinance can be obtained by contacting the township using the phone or fax numbers or the township website above.

2) Currently there is no registration fee for residential tenant registration.

3) Owners, landlords or agents for owners are required to complete, sign and return the form. Tenants can assist by providing their applicable information on the form to their landlord. A landlord's failure to file a report or their filing of a false report can result in a fine up to \$1,000.

The lines below are for listing additional tenants/occupants not listed on the other side:

Name	Date of Birth	Relationship to Occupant #1 or #2	School and/or Employer
			(include address)